

# Member Information Service

## Decisions made by Cabinet Members

The following decisions have been made by Cabinet Members and will come into effect at 10.00a.m. on Thursday 17 September 2020, unless the call-in procedure is activated. If you wish to request that a proposed decision is called in, please contact Member Services on 01444 477062 or e-mail [committees@midsussex.gov.uk](mailto:committees@midsussex.gov.uk), in addition to making a written request to the Monitoring Officer, Tom Clark.

### Asset of Community Value - The Jolly Tanners Pub

The Deputy Leader authorised the decision to list The Jolly Tanners Pub, Staplefield on the list of Assets of Community Value held by Mid Sussex District Council.

### Release of S106 Formal Sport Contributions - London Road Recreation Ground, Hassocks and Clayton Green Recreation Ground, Clayton

The Cabinet Member for Environment and Service Delivery authorised release of £8,836.21 from S106 Formal Sport contributions to improve the playing pitch surfaces on two football pitches and one cricket pitch at Clayton Green Recreation Ground in Clayton and one football pitch at London Road Recreation Ground in Hassocks.

**Copies of the reports are attached to this email. In due course, the reports will be Executive Decisions which can be found [here](#).**

## Committee Meetings

**Please note that all meetings are virtual meetings and start times may vary, as detailed below.**

### **SEPTEMBER 2020**

14 September – Cabinet @ 4pm

15 September – Audit Committee @ 6pm

~~16 September – Scrutiny for Housing, Planning and Economic Growth @ 4pm~~ - Rescheduled to 7 October

22 September – Licensing Committee @ 4pm

23 September – Scrutiny Committee for Community, Customer Service and Service Delivery @ 4pm

24 September – Planning Committee @ 4pm

28 September – Full Member Briefing on the LGBCE Electoral Review of MSDC @ 6pm –

**[Please Note: we are seeking to arrange a revised time of 5pm at the Leader's request - TBC]**

~~29 September – Cabinet Grants Panel @ 4:30pm~~ – Cancelled due to lack of business

30 September – Charity Trustees @ 5:45pm

30 September – Council @ 6pm

## OCTOBER 2020

7 October – Scrutiny Committee for Housing, Planning and Economic Growth @ 4pm – **Please note the new date.**

9 October – Planning Committee @ 4pm

12 October – Cabinet @ 4pm

15 October – District Planning Committee @ 2pm

19 October – Cabinet Grants Panel @ 4pm

Public access to the meetings is via a live stream video through the Council's official [YouTube channel](#). A link to the live stream is also provided on the Council's Facebook page in advance of each meeting. Owing to the Coronavirus (COVID-19) Pandemic, regular updates on the status of meetings in the coming weeks will be provided to Members and the website will be continually updated.

### Agendas – Items to be Considered

#### **Cabinet – 14 September 2020 @ 4pm**

Revised Corporate Plan and Budget
Budget Management 2020/21 - Progress Report April to July 2020
Clair Hall
Demolition of Burgess Hill Library
Demolition of Burgess Hill Library - Exempt Appendices

#### **Audit Committee - 15 September 2020 @ 6pm**

Audit Progress Report 2019/20.
Internal Audit Annual Report 2019/20.
Internal Audit - Monitoring Report 31st August 2020
Review of Treasury Management Activity 2019/20.
Committee Work Programme.

## Member Development Learning

Member Development Learning Sessions - None at Present

### Learning Pool

For online training that you can do conveniently in your own time, please visit the Learning Pool.



To complete your online learning pool training modules please visit:

<https://stc.learningpool.com/login/index.php>

The Modules available for Members to complete are:

- What is GDPR?
- Getting Started with Social Media.
- Business Continuity Management.
- Annotating and Editing Documents.
- Planning Application Decision Making for Members

If you have any problems with accessing the Learning Pool, please contact Member Services.

## Information and News

### Test and Trace

Last month the Government created a new organisation, the National Institute for Health Protection (NIHP), whose primary focus will be public health protection and infectious disease. Importantly the new institute will bring together Public Health England (PHE) and NHS Test and Trace, as well as the analytical capability of the Joint Biosecurity Centre (JBC) under one organisation. This organisation will support local directors of public health and local authorities on the frontline of the COVID-19 response.

West Sussex County Council (WSSCC) has produced a COVID-19 Local Outbreak Control Plan, as required by the Government. This details how local, regional and national organisations and responses will work together as a system to prevent cases of the virus, where possible, in West Sussex and respond to any local outbreaks.

### **Local Outbreak Control Plan**

It incorporates the requirements set out by the Department of Health and Social Care (DHSC) and focuses on 7 themes:

1. Defining monitoring arrangements, identifying potential scenarios and planning the required responses for local outbreaks in care homes and schools.
2. Identifying and planning preventative measures and outbreak management strategies for other high-risk settings, locations and communities

3. Defining how to prioritise and manage deployment methods for local testing to ensure a swift response that is accessible to the entire population.
4. Assessing local and regional contact tracing and infection control capability in complex settings with the potential need for mutual aid to increase capacity from other local authorities and/or health and/or government agencies.
5. Integrating national and local data and scenario planning through the materials and service provided by the new national Joint Biosecurity Centre.
6. Supporting vulnerable local people to self-isolate
7. Establishing governance structures led by existing COVID-19 Health Protection Boards and supported by existing Gold command forums and a new councillor-led Board to communicate with the general public.

This Plan links existing health protection plans already in place between West Sussex County Council (WSCC), Public Health England (PHE) South East (SE) Surrey and Sussex Health Protection Team (HPT), the seven West Sussex District and Borough Council Environmental Health Teams, Sussex Health and Care Partnership, and Sussex Local Resilience Forum (LRF).

The aim of the plan is to:

- Prevent and if necessary contain the transmission spread of COVID-19
- Respond with a timely, effective and coordinated approach, in the event of a local outbreak
- Be proactive in communication and engagement with communities by instilling and maintaining trust and confidence with West Sussex residents and stakeholders.

The team overseeing this plan is the West Sussex Covid 19 Health Protection Board which we are a member of.

There are several powers that are available in England to control outbreaks. On the 20<sup>th</sup> July the government issued further guidance and measures called *COVID-19 Contain Framework: a guide for local decision-makers*: <https://www.gov.uk/government/publications/containing-and-managing-local-coronavirus-covid-19-outbreaks/covid-19-contain-framework-a-guide-for-local-decision-makers>

The framework sets out how national and local partners will work with the public at a local level to prevent, contain and manage outbreaks. The successful management of local outbreaks is an essential element of NHS Test and Trace aim to break the chains of COVID-19 transmission to enable people to return to and maintain a more normal way of life.

The new “lockdown” powers sit at Tier 1 (County) level. In West Sussex, the decision sits with the Director of Public Health (DPH) Stephen Horsley. He will be responsible for controlling local outbreaks, working with Public Health England (PHE) and local health protection boards, supported with resources deployment by West Sussex SMG Gold Command and local boards to communicate and engage with communities led by council leaders.

It is proposed that the new powers will primarily be used as a deterrent. Hence the focus is on prevention but also planning in case there is a local outbreak. There will also be powers at government level to control national restriction measures e.g. masks, social distances, use of transport, closing certain sectors etc.

Prevention work we are involved in:

- Monitoring of data and taking action where necessary - Data is monitored and reviewed daily by the Public Health Team at County. Reports are issued weekly and can be found at <https://www.westsussex.gov.uk/fire-emergencies-and-crime/coronavirus-covid-19-advice-and-information/west-sussex-covid-19-local-outbreak-control-plan/>

- Developing Covid 19 Prevention Plans for each District and Borough
- Developing effective communication plans to work with all communities and businesses.
- Identification and working with high risk premises to prevent outbreaks.
- Working across Sussex on enforcement.
- Responding to the government's Test and Trace strategy.

At present the level of Covid 19 infection rate across West Sussex remains low but is gently rising along with the rest of the South East and it is therefore important to follow the guidance on regular hand washing, appropriate social distancing and on limiting meetings in unregulated social settings.

Data is continuously monitored nationally and at local level with reports published weekly on West Sussex County Council's website.

### **Mid Sussex Applauds 2020 – Don't miss the chance to nominate!**

The deadline to submit a nomination is 18 September 2020. To submit a nomination please visit [www.midsussex.gov.uk/applauds](http://www.midsussex.gov.uk/applauds) or email [applauds@midsussex.gov.uk](mailto:applauds@midsussex.gov.uk) for a digital or paper copy.

The 8 Award Categories are:

**Good Sport Award** – a club or individual who has made an outstanding contribution to supporting activity or sport in Mid Sussex.

**Young Volunteer of the year** - recognising those young people who have made a difference in their local community.

**Stronger Communities** – a community group or organisation that has helped to bring together cultures and communities through a local project or community activity.

**Young Achiever Award** - against all the odds, someone who has overcome significant obstacles and made a positive difference to their own lives or to other young people through education, campaigning or helping another overcome a difficult situation or personal problem.

**Take Pride in Mid Sussex** - This award will recognise residents who dedicate their time and energy into keeping Mid Sussex clean and green, take pride in their local area by creating community gardens, painting local spaces, upcycling or encouraging others to recycle.

**Business in the Community Award** – recognising a business which supports or makes a positive contribution to benefit and enhance community life.

**Lifetime Achievement Award** – an individual who has made a substantial commitment to the community in their lifetime.

**Stronger Together** – an individual who has helped to bring together cultures and communities through a local project or community activity.

## **News Releases**

For further information or copies of the press releases listed below, please contact the Press Office on 01444 477 387 or use the following link: <http://www.midsussex.gov.uk/my-council/council-magazine-and-press-releases/press-releases/>

None.